

**ORIENTATION FOR MATH 030
INTERMEDIATE ALGEBRA**

Rev. Fall 2008 DM

Instructor: _____

Section: _____

This handout details the policies and grading standards governing this course.

PLACEMENT: Students must have the following prerequisites:

- Student must have **passed** the CUNY COMPASS Mathematics Test (score greater than 30 on Parts 1 and 2, if taken after Oct. 1, 2007, or score greater than 27 on both parts if test was taken before that date) or must be **exempt** from the CUNY Math Proficiency exam (a score of 75 or better on the Math A or Math B Regents; or 480 on the Quantitative (Mathematics) part of the SAT; or have transferred 44 or more credits).

AND/OR

- **Student passed MTH 020, or transferred an equivalent course** from another college (and course was evaluated and approved by the Department of Mathematics), or earned a score of **35 or better** on the CUNY COMPASS Mathematics Test, or earned a score of 65 or better on the Sequential II or Math A Regents exam.
- If you have any questions, please contact Ms. Manganel, Coordinator of the Remedial Mathematics Program, in room 1S - 232, or call 718-982-3620.
- MTH 030 is intended for students who are majoring in **mathematics, technology, pre-engineering, business, science, computer science, or education (SLS)**. Liberal arts majors do not need to take MTH 030 and should see a math advisor.

CONTENT

- The course covers topics in Intermediate Algebra, building on the topics covered in MTH 020. MTH 030 is a prerequisite for MTH 217 (SLS majors), MTH 121 (business majors), and MTH 123 (all other science majors).

ATTENDANCE

- CSI policy (Catalog 2007-2009, p. 45) on attendance states that “**students are expected to attend all sessions.**” A permanent record of attendance is kept because, under CSI guidelines, special attendance policies apply to all developmental mathematics courses, as follows: A student with **more than seven hours** of unexcused absences (in a course meeting four hours per week) will be given a grade of **WU** (Withdrawn Unofficially), subject to the discretion of the

instructor. Per Department of Mathematics guidelines, an absence may be excused if it is due to a **documented** illness, accident, or other severe personal problem. An **unexcused lateness counts as one-half an absence**.

- Any student with excessive **absences** or **lateness** must **make up the course work** by going for tutoring. Tutoring hours must be verified by assigned tutors in 1S-214 (Department of Mathematics Tutoring Lab) or 1L-117 (Learning Assistance Resource Center), using an authorized form that the tutor will return to your instructor.
- **No student may attend class without being registered for that class.**

BEHAVIOR

- **No cell phones or beepers are permitted to be on in the classroom** unless a student has an emergency and speaks to the instructor at the beginning of class.
- **Inappropriate behavior in the classroom will not be tolerated.** Any ongoing rude or disruptive behavior in the classroom will be reported to the administration of the department or the College and **appropriate disciplinary action will be taken.**

CLASS EXAMS

- There will be **four one-hour exams** and a **two-hour departmental final exam** during final exam week. The minimum passing grade for all exams is 70%.
- **No make-up exams are permitted after the exam has been returned to the class.**

HOMEWORK

- The **online homework in MyMathLab** is required and will be monitored by your instructor. It **must** be completed as **scheduled**, will be graded online, and will be averaged into your course grade.
- Homework may be completed on your personal computer at home or at computer labs on campus (1L-202, 1L-212, 1C-213, 3N-217).
- Free tutoring help is available in tutoring centers in 1S-214 (Math Department Tutoring Center; call 718-982-3600 for information), and 1L-117 (Learning Assistance Resource Center; call 718-982-3962 for information). For online homework help, call MyMathLab Tutor Center at 1-888-777-0463.

GRADES

The only grades given are the following:

- **P** = 70% or better course average (includes 4 exam grades and the Final exam counted twice, plus the grade for the online homework, which will be counted as an additional exam) and has CUNY Math Proficiency (passed COMPASS Parts I and II).
- **I** = 70% or better course average but you have failed the COMPASS Mathematics Test or have not completed all course work.
- **F** = Course average below 70% or a score less than 55% on the Final exam.
- **WU** = Excessively absent : more than seven hours of unexcused absences

- The policy at all CUNY senior colleges states that students will not be permitted to repeat a developmental (remedial) course after receiving either no credit (a W or WU) or a failing grades **twice** in that course. **Students failing MTH 030 for the second time are required to repeat the course at a community college in the CUNY system.**